
Date and time: Monday 19th July 2021 at 6.30pm
Place: Coughton C of E Primary School

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at **Coughton CofE Primary School on Monday 19th July 2021 at 6.30pm**

KJFinlayson

Kerry Finlayson Parish Clerk, Coughton Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. **WELCOME and APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **CONFIRMATION OF MINUTES** **DOCUMENTS 1&2**
To confirm the minutes of the meetings held on 4th & 19th May 2021
4. **VILLAGE REPORTS**
 - i. Flood Group
 - ii. Community Group
 - iii. Ford
 - iv. Village Issues
 - o Footpaths and Rights of Way
 - v. Coughton C of E Primary School
 - o Parking
5. **OPEN FORUM**
6. **FINANCIAL MATTERS** **TO FOLLOW
EMAILED**
 - i. RFO Report
 - ii. Internal Audit
 - iii. Annual Governance & Accountability Return 2020/21
 - a) Agree annual governance statement
 - b) Agree accounting statements 2020/21
7. **PREVIOUS ACTION POINTS**

AP1 Sep	LS - Gateways
AP3 Nov	RP - Parish Cross
AP1 Mar	KF - Removal of dustbin that was being filled with dog waste & rubbish
8. **CC KERRIDGE**

9. DC FORMAN
10. RISK ASSESSMENTS
11. GOVERNANCE
 - i. Standing Orders Update
12. COUNCILLOR'S REPORTS and ITEMS FOR FUTURE AGENDAS
13. DATE OF NEXT MEETING
 - o 27th September 2021 at 6.30pm
14. TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS
15. PERSONNEL and CONFIDENTIAL MATTERS
 - i. Appointment of New Clerk

DOCUMENT 3

Kerry Finlayson
Clerk to Coughton Parish Council
coughtonclerk@gmail.com