
Held on: Monday 23rd November 2020 at 7pm
Place: Online

Present: Cllrs Roy Piddington (Chair), Christine Lewington, Len Carter, Lynne Stanton and Oliver Stiley

In attendance: Kerry Finlayson (Parish Clerk), CC Clive Rickhards, DC Gill Forman, Amy Spencer
Members of the public: 2

63/20 WELCOME and APOLOGIES

There were none to receive

Alex Kolb, Headteacher from Coughton Primary School, had tried but had been unable to join the meeting.

64/20 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda.

65/20 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meetings held on 28th September and 10th November 2020 were **confirmed** and **signed**.

Proposed Cllr Stanton

Seconded Cllr Piddington

All in favour

66/20 AMY SPENCER - Catchment Lead, Severn Trent Water Authority (Warwickshire)

The Chair welcomed Amy to the meeting and thanked her for coming along. Amy discussed/commented on:

- Her role and career history at STW
- The potentially dangerous pair of deep holes in the verge on Coughton Lane would be repaired the following day
- Pumping station was working fully
- The importance that all issues were reported to customer services each and every time - without enough reports it would be difficult to justify any works
- Member of the public (MOP) to re-send all videos/photos etc. directly to Amy to get the file completely up to date
- Amy would then look at rainfall data on specific dates to analyse the problems
- Drain blockages and problems would be reported to Highways and Flood Risk Management at WCC by CC Rickhards

AP1Nov CR

N.B Amy Spencer left the meeting at this point.

67/20 OPEN FORUM

- Sambourne and Coughton Fields Lanes
 - Deep ruts in the verges which could cause a lot of damage.
 - The need for them to be resurfaced
 - Requirement for signage to say that the roads were unsuitable for HGV's.
 - Possibility of passing places could be installed.
- Loose drain covers - 2 on A435, 1 at the bottom of Sambourne Lane & 1 just up from April Cottage in Coughton Lane

AP2Nov CR

CC Rickhards would report all of the above to Highways Minor Works.

CC Rickhards also advised that he had a commitment from Graham Stanley from Highways to make a site visit to the village. This would be arranged ASAP.

68/20

FINANCIAL MATTERS

i. RFO Report

Inv. No.	Payee	Details	TOTAL	
31	K Finlayson	Allowance etc.	65.56	
32	K Finlayson	Salary September	215.80	
33	K Finlayson	Solopress	26.90	
34	CTKT	Mowing - Sept	90.00	
35	K Finlayson	Zoom	50.37	
36	Ian Snape	Fencing	526.80	
37	K Finlayson	Salary October	215.80	
38	K Finlayson	Ink	18.90	
39	British Legion	Poppy Wreath	15.00	
40	Amazon	Community Awards	30.00	
41	CTKT	Mowing - Oct	135.00	
42	K Finlayson	Allowance etc.	54.80	
			1,444.93	
Receipt	Date Rec'd	Payee	Details	TOTAL
4	23/09/2020	SDC	Precept	2,500.00

An additional payment to DM payroll of £60 was also authorised & would show in the next RFO report.

Proposed Cllr Stanton Secoded Cllr Stiley All in favour

ii. Bank Account Transfer

Cllrs **approved** the transfer of the bank account to Unity Bank.

Proposed Cllr Carter Secoded Cllr Piddington All in favour

iii. Budget Update

The following virements were approved:

- From CC5 Grants £350 to CC4 Ford Mtce
- From CC16 Travel £50 to CC4 Ford Mtce
- From CC2 Clerk Allowance £50 to CC4 Ford Mtce
- From CC18 Village Mtce £250 to CC6 Grass Cutting
- From CC18 Village Mtce £500 to CC4 Ford Mtce
- From CC14 Salary £60 to CC12 Printing
- From CC15 Training £100 to CC8 IT & Website

Proposed Cllr Carter Secoded Cllr Piddington All in favour

iv. Draft Budget 2021-22

Cllrs received and noted the draft budget.

69/20

PLANNING

- i. 20/03104/FUL 11 Coughton Lane, Coughton B49 5HN
No objection

Proposed Cllr Stiley Secoded Cllr Stanton All in favour

70/20

CC RICKHARDS

- Following the extra-ordinary meeting with regards to school parking problems CC Rickhards had confirmed that there would be no funding for a car park, new signage would be introduced (although not about behaviour) and that he would be holding a site meeting as soon as possible with Graham Stanley (Highways) with regards to several of the matters raised.
- WCC engaged in trying to organise mass asymptomatic Covid testing

71/20

DC FORMAN

DC Forman reported:

- Covid cases in the North were 394 per 100k and in the South 160 per 100k so there was a large difference between the 2 sectors of the county.
- SDC had given the following grant funding
 - Business grants - £3.3 million to 2989 businesses
 - Rates grants - £1.65 million to 316
 - £623k+ to eligible residents in receipt of council tax benefits
- SDC had paid out more than the £4 million received from central government so had formed a Council Recovery Advisory Group who would need to make some difficult decisions when looking at the budget
- SDC was working with WCC to save money by working in unison for some contracts
- Stratford was the 4th worst economically affected area with an estimated £500 million in lost revenue from 7 million visitors
- Alcester TC and SDC to take over the Grieg Centre
- Currently in consultation:
 - Site Allocation Plan
 - Gypsy & Traveller Plan

72/20

RISK ASSESSMENTS

There were no updates

73/20

VILLAGE REPORTS

- i. Parking Update
There were still issues which would continue to be monitored and everyone was reminded to contact the school immediately with any issues.
- ii. Parish Cross
Deferred
- iii. Emergency Box
Cllrs approved the purchase of a security box at a cost of £60 plus postage.
Proposed Cllr Piddington Seconded Cllr Stanton All in favour
- iv. Flood Group
There was nothing to report.
- v. Community Group
 - The Cemetery volunteer weekend took place on 17th & 18th October with 12 volunteers over the two days (6 per day) and with additional help to cut the hedges prior to the event. Most tasks were completed however due to other commitments and the weather there still needs to be a bonfire to clear the pruning, leaves etc. Thanks were given to all those who helped out.
 - Community Group should still be able to fund Coughton Choir
- vi. Village Christmas Tree
Cllrs were pleased to accept the kind offer from a resident to supply a village Christmas tree. Cllr Stiley would arrange/get permission for this to be sited on Coughton Court land just behind the Parish Cross.
As there was no electricity available a budget for up to £200 for solar lights was approved but Cllr Stanton would also put out a request for donations.
Proposed Cllr Stanton Seconded Cllr Stiley All in favour

AP3Nov RP

vii. Ford

o Diseased Trees

Proposal for 3 trees which were deemed to be unsafe to be removed entirely & the remaining trees to be reduced by 30% to bring them down to a safer, more manageable height. It was noted that the Clerk had tried to get 2 other quotes but had no response. Due to the urgency of this it was agreed to accept the one quotation received for £1250.

Proposed Cllr Stiley Seconded Cllr Lewington 4 Cllrs in favour and 1 against

o Replacement of Trees

Cllr Stiley recommended the purchase of 4 London Plane trees at a cost of £150-£180 each. This variety was tall and strong and would provide a good canopy.

The clerk advised that there were grants available for tree planting so it was agreed that these would be researched/applied for first as the cost for removing the trees in the first place had not been budgeted for.

Cllr Lewington reported that there was a lot of debris in the Ford which Cllr Stiley agreed to look into removing.

N.B CC Rickhards and DC Forman left the meeting at this point.

viii. Coughton C of E Primary School

The Headteacher had been unable to join the meeting.

74/20

AP4Nov KF

COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

- o Cllr Carter asked about the Salt Bin that had been requested which the Clerk agreed to chase up.
- o Cllr Stanton reported that she was still trying to get the speed cameras reinstated as they had been out of action for more than 3 years but she had been advised that there were legal issues surrounding this so she was in the process of writing to the police, SDC and the MP about the situation.

75/20

DATE OF THE NEXT MEETING

- o Monday 25th January 2020 at 7pm

76/20

TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 20.18

Proposed Cllr Carter

Seconded Cllr Stanton

All in favour

Dated:

Signed: