

## (Virtual) Ordinary Meeting of Coughton Parish Council

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Date and time: Monday 27<sup>th</sup> July 2020 at 7.00pm  
Place: Online

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Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held online at:

<https://us04web.zoom.us/j/78813339722?pwd=VDBSTDVUai9RZ2cyU0wrY0N2bG1sQT09>

Meeting ID: 788 1333 9722 Passcode: OcAk5r on Monday 27<sup>th</sup> July 2020 at 7.00pm

*KJFinlayson*

Kerry Finlayson

Parish Clerk, Coughton Parish Council

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. WELCOME and APOLOGIES
2. DECLARATIONS OF INTEREST
3. CONFIRMATION OF MINUTES DOCUMENTS 1&2  
To confirm the minutes of the meetings held on 1<sup>st</sup> and 8<sup>th</sup> June 2020
4. OPEN FORUM
5. FINANCIAL MATTERS DOCUMENTS 3-6
  - i. Payments & Receipts
  - ii. Bank reconciliation
  - iii. Budget Cost Centres/Virements
  - iv. Regular Payments
  - v. Asset Register
  - vi. Internal Audit
  - vii. Annual Governance & Accountability Return 2019/20
    - a) Agree annual governance statement
    - b) Agree accounting statements 2019-20
6. PLANNING DOCUMENT 7
  - i. 20/00436/FUL Coughton Fields House, Coughton Fields Lane
  - ii. 20/01752/TREE Coughton Court
7. CC RICKHARDS
8. DC FORMAN DOCUMENT 8
9. RISK ASSESSMENTS DOCUMENT 9

- 10. POLICIES** **DOCUMENTS 10-11**
- i. Equal Opportunities
  - ii. Equality & Diversity
  - iii. Travel & Expenses
  - iv. Standing Orders
- 11. VILLAGE REPORTS**
- i. Flood Group
  - ii. Community Group
  - iii. Ford
    - Removal of dangerous tree
  - iv. Coughton Cross
  - v. Community Developments
  - vi. Covid Recovery Fund
- DOCUMENTS 12-13**
- DOCUMENT 14**
- 12. ITEMS FOR FUTURE AGENDAS**
- 13. DATE OF NEXT MEETING**
- o Monday 28<sup>th</sup> September 2020
- 14. TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS**

**Kerry Finlayson**  
Clerk to Coughton Parish Council  
[coughtonclerk@gmail.com](mailto:coughtonclerk@gmail.com)